

PUBLIC WORKS COMMITTEE MINUTES

August 21, 2019

10:45 a.m.

Members Present: Jim Zajkowski and Craig Kittel

Members Absent: Kirk Lindell

Others Present: Tom Weinmeyer, Jeremiah Wendt, Joel Enders

Jim Zajkowski called the meeting to order at 10:45 a.m. Roll call was taken.

Craig Kittel moved to adopt the agenda as presented, seconded by Jim Zajkowski and carried.

Craig Kittel moved approve the minutes from the July 29, 2019, meeting, seconded by Jim Zajkowski and carried.

CTH A Trail Project Design Consultant Selection Interviews

Jeremiah Wendt, Director of Public Works, explained that three firms will be interviewing with the Public Works Committee during today's meeting. Each firm will give an introduction and overview and will then be asked predetermined questions. The questions for all three firms will be the same. Each interview should last approximately 45 minutes. There will be no discussion of financial information as per WisDOT's regulations.

Interviews were conducted with Cedar Corporation, JT Engineering, and MSA Professional Services.

The Public Works Committee ranked each firm based on the criteria as previously approved by DOT after the completion of the interviews.

Based on the rankings, Jim Zajkowski moved to select Cedar Corporation for the CTH A Trail Project Design, seconded by Craig Kittel and carried.

Communications and Miscellaneous

Jim Zajkowski asked about the curb adjacent to the sidewalk being replaced near the cemetery – it is in poor condition, why not replace it at the same time. Jeremiah Wendt indicated that the sidewalk is being moved back from the curb, which then can be replaced as needed at a future date.

Jim Zajkowski asked that the curb radius at the southeast quadrant of S Starr Avenue and E 10th Street be painted yellow for no parking, to provide visibility for people using the new crosswalk in that location. Jeremiah Wendt indicated that it will be done before school starts.

Craig Kittel moved to adjourn the meeting, seconded by Jim Zajkowski and carried.

Meeting adjourned at 2:31 p.m.

Minutes submitted by Lori Brinkman